## **TABLE OF MATERIALS**

## Table of Materials - Session 1

- Room arrangement: Arrange tables and seating in a U-shape facing a large whiteboard or smooth wall (10 to 12 feet in length ideal) on which self-adhesive flip chart paper can be mounted and written on. If easels are used, have a minimum of 2, ideally 3)
- Self-adhesive flip chart paper (at least 110 sheets)
- Markers and pens
- Pens and note-taking pads for all participants
- Audio recorder
- Name tags
- Required forms (e.g., photo consents, reimbursement forms)
- Options (but strongly recommended): Refreshments, gift cards or gifts to acknowledge participant time and contribution to the project

Franck, L. S., McLemore, M. R., Cooper, N., De Castro, B., Gordon, A. Y., Williams, S., et al. A Novel Method for Involving Women of Color at High Risk for Preterm Birth in Research Priority Setting. *J. Vis. Exp.* (131), e56220, doi:10.3791/56220 (2018).