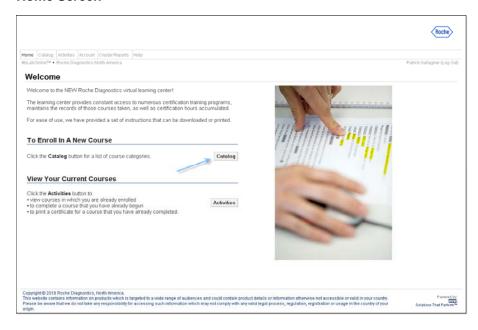
Instructions for Using the Roche Virtual Learning Center

For Scheduled Events instructions, go to page 6.

On-Demand Instructions

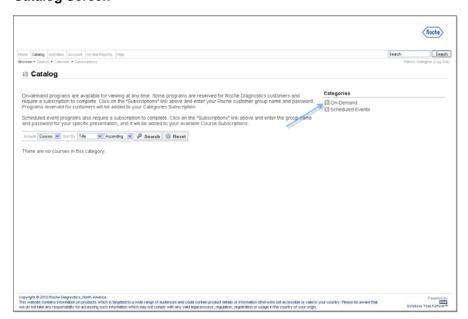
1. On the **Home** screen, click the Catalog button.

Home Screen



2. On the Catalog screen, click On-Demand in the Categories list.

Catalog Screen



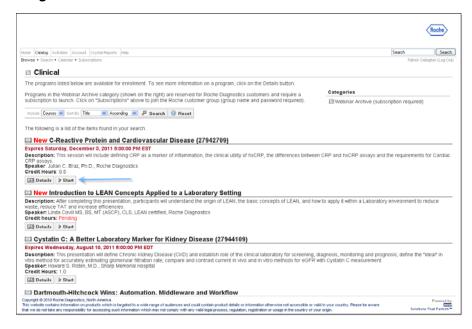
3. On the On-Demand screen, click the name of the category title you wish to explore.

On-Demand Screen



4. Browse to the program you wish to view and click start

Program Browse Screen

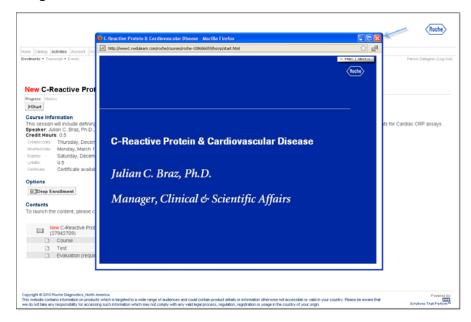


NOTE: Programs reserved for Roche Diagnostics customers require a subscription to launch. Click Subscriptions in the secondary menu and enter the appropriate Group Name and Password. (The Group Name and Password can be found in the logged in Training section of MyLabOnline.)



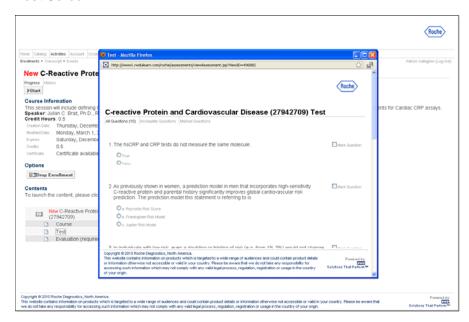
5. The program will automatically launch. At the completion of the program click to close the program screen.

Program Screen



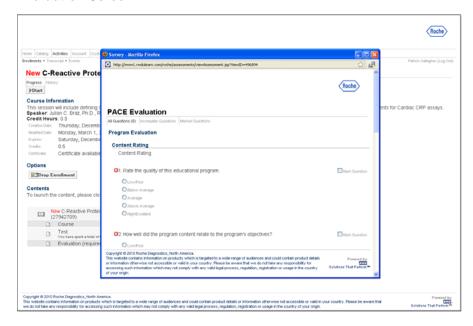
6. Click on and complete the test, then click, then click and to close the test screen.

Test Screen



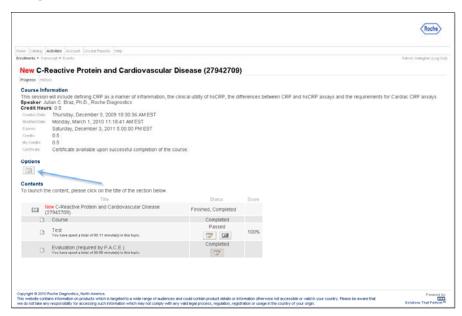
7. Click on and complete the evaluation, then click , then click and and to close the evaluation screen.

Evaluation Screen



8. On the program screen, click the certificate icon to view your certificate of completion.

Program Screen



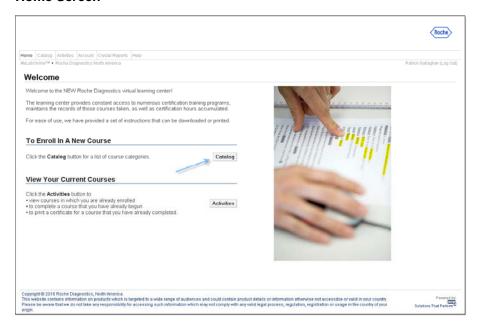
9. Print your certificate using the browser's Print feature.



Scheduled Events Instructions

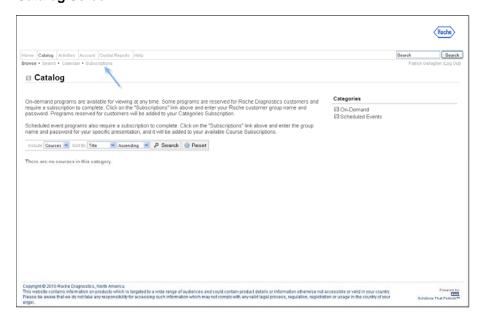
1. On the **Home** screen, click the Catalog button.

Home Screen



2. On the Catalog screen, click Subscriptions link in the secondary menu.

Catalog Screen



3. On the **Subscriptions** screen, enter the Group Name and Password for the presentation you attended, then click Save.

Subscriptions Screen



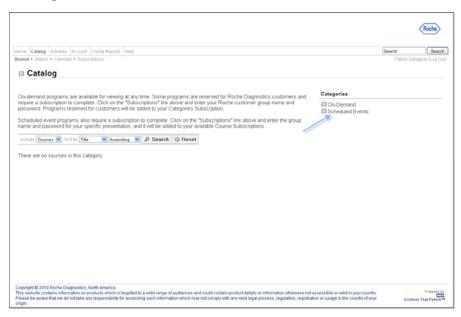
4. On the **Subscriptions** screen, click Catalog in the primary menu.

Subscriptions Screen

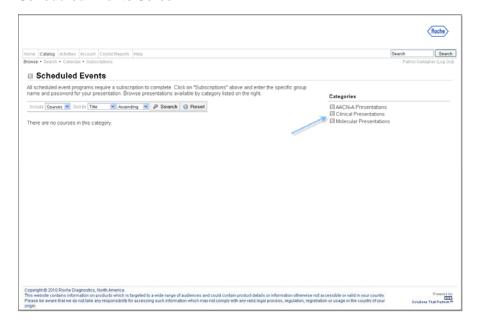


5. On the Catalog screen, click Scheduled Events in the Categories list.

Catalog Screen

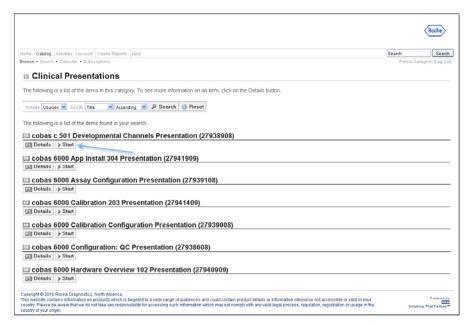


On the Scheduled Events screen, click the name of the category title you wish to explore.
Scheduled Events Screen



7. Browse to your presentation and click Start. The Confirm Participation form should automatically open.

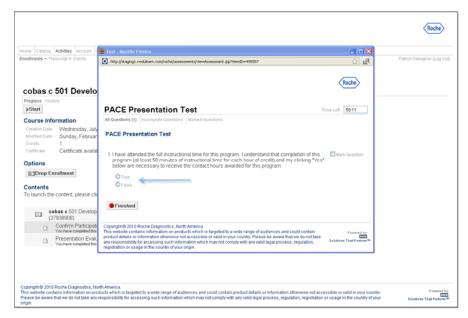
Presentation Browse Screen



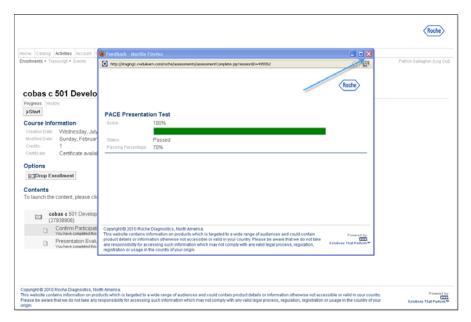
8. Confirm your participation for the full instructional time for this presentation, then click



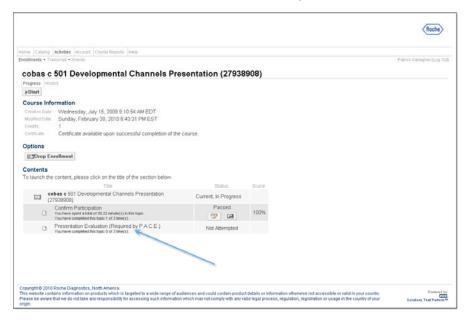
Confirm Participation Screen



9. Click to close the window.

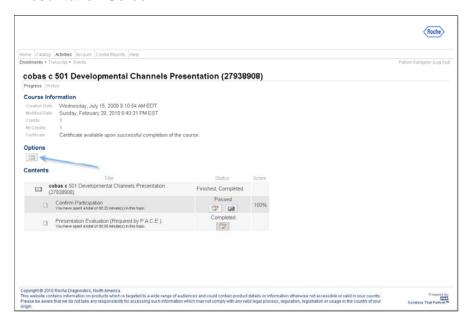


10. Click the **Presentation Evaluation** link and complete the evaluation.



- 11. Complete the short evaluation and click Finished
- **12.** Click the to close the window.
- **13.** On the presentation screen, click the certificate icon to view your certificate of completion.

Presentation Screen



14. Print your certificate using the browser's Print feature.

